

# Dean Trail Volunteers

## 2025 AGM Agenda

Annual General Meeting Agenda in Accordance with COI Members Constitution

### 1. Opening and Welcome

- Chairperson's welcome and call to order
- Apologies for absence
- Confirmation of quorum as per constitution

### 2. Adoption of Agenda

- Review and approval of the agenda
- Opportunity for members to propose additional items

### 3. Minutes of Previous AGM

- Presentation and approval of the previous AGM minutes
- Matters arising from those minutes

### 4. Annual Reports

- Chairperson's report on activities and achievements (AD)
  - As Chair for the period Andy to cover 2024/25 Report
- Treasurer's report, including presentation and adoption of annual accounts and financial statements (BH)
- Secretary's report (SP)

### 5. Appointment of Auditor/Independent Examiner

- Nomination and appointment of auditor or independent examiner for the coming year, as required by the constitution

### 6. Election of Officers and Committee Members

- Outline of positions open for election as per constitution (e.g., Chairperson, Treasurer, Secretary, other committee roles)
  - Make sure these are advertised ahead of AGM via Facebook and Email (email list needs building).
  - Andy standing down as Chair. Ian stepping up.

- Sara standing down as Secretary and Trustee.
- The other 4 trustees required are:
  - Perhaps Andy being voted for on the premise he has 2 years to sort out the Corporate Sponsorship etc.
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- Nomination process and confirmation of candidates
- Conducting elections and confirming appointments

## 7. Review and Adoption of Membership Subscriptions

- Discussion and approval of membership fees for the coming year, if applicable

## 8. Proposed Amendments to Constitution

- Presentation and discussion of any proposed constitutional changes, with voting procedure as outlined in the constitution
  - Minimum Age of Membership.
  - Remove Environmental object.

## 9. Plans for the Year Ahead

- Presentation of strategic plan, goals, and upcoming projects for Dean Trail Volunteers
  - Corporate Sponsorship Programme (AD)
  - Little Fodders (BB/AA)
  - Adaptive Bike Project (MJ)
- Open forum for members' suggestions and feedback

## 10. Any Other Business (AOB)

- Opportunity for members to raise matters not otherwise covered on the agenda

## 11. Date of Next AGM

- Confirmation of date and venue for the next Annual General Meeting

## 12. Closing

- Chairperson's closing remarks
- Formal close of meeting